

QUICKBOOKS—Intermediate/Advanced Analysis of Financial Information for Year End Using QuickBooks™ Desktop

Clarion Hotel & Conference Center
815 Pottstown Pike
Exton, PA 19341
Hotel Phone: 610-363-1100

Registration: 7:30 am
Start/End Time: 8:00 am–4:30 pm
Course Level: Intermediate/Advanced
CPE: 4 Hours A&A/4 Hours Other

TOPICS INCLUDE:

- ◆ **Getting Access to Files Remotely**
- ◆ **Using Client Data Review for Assessments**
- ◆ **Voiding Transactions in Prior Period**
- ◆ **Clean up Lists—How they can be used in preparing financial statements**
- ◆ **Review account balances for reasonableness**
- ◆ **Journal Entries**
- ◆ **Reporting—customizing, cash vs. accrual, missing check report, using audit trail for analysis**

THIS COURSE WAS DESIGNED FOR PSTAP!

SPEAKER: MB (Mary Beth) Raimondi, CPA

MB has trained more than 20,000 users, mostly accounting and tax professionals. Learn from the **only** instructor INTUIT (creator of Quickbooks) uses to teach their intermediate/advanced Quickbooks training courses.

PSTAP Members Pay Just \$199
Non-Members: \$249

Similar courses priced at more than \$300

COMPREHENSIVE COURSE MANUAL: Registration fee for this 8-hour course includes course manual, continental breakfast, lunch & refreshment breaks

REGISTER Online: www.pstapcpe.com **Mail:** PSTAP, Attn: Seminar Registrations, 20 Erford Road, Suite 200A, Lemoyne, PA 17043 or fax to: 717-737-6847

- Seminar Confirmations—Sent upon registration, via email only—please provide your email address below
- Questions??? Contact PSTAP Executive Office at 1-800-270-3352 or by email at info@pstap.org
- Refund Policy: Cancellations received by **May 17, 2018** will be refunded in full, refunds there after are subject to a \$75 service fee.
- No Show—No Refund—No Exceptions.

Registration Form: (one form per registration—photocopy for additional registrants) **Registration Deadline: 5/25/2018**

First Name _____ MI _____ Last _____ PSTAP ID #: _____

Firm: _____ Phone: () _____

Street Address _____ City _____ State _____ Zip _____

Email Address _____ License Number—CPA/PA—Required _____

Please Circle Rate

☐ **PSTAP Member \$199**

☐ **Non Member \$249**

☐ Check Enclosed—Payable to PSTAP—Mailed to the above address

☐ VISA Acct # _____ Exp: _____ CVV: _____

☐ MASTERCARD Acct # _____ Exp: _____ CVV: _____

☐ AMEX Acct # _____ Exp: _____ CVV: _____

Quickbooks 01001018

Signature: _____

This QuickBooks Course is an intermediate to Advanced Class and Qualifies for 4 Hours of A&A and 4 Hours of Other CPE

Learn how to harness the power of *QuickBooks Accountant* to analyze your client's books at year end to prepare financial statements and tax returns. This class will focus on using the tools in QuickBooks to both review and clean up the books. It will include the following topics: getting access to client files; using Client Data Review in QuickBooks Accountant to assess the financial health of the file or to start cleaning up; reviewing account balances for reasonableness, understanding reports and customization including using QuickBooks Statement Writer to prepare financial statements. It will also review common mistakes clients make and how to fix them.

The Speaker: MB (Mary Beth) Raimondi

MB (Mary Beth) Raimondi became a CPA (Certified Public Accountant) a long time ago. MB has worked with all versions of QuickBooks software, as well as Quicken software, since Intuit first introduced them more than thirty years ago. MB became a Certified QuickBooks ProAdvisor in 2002 and, as certifications became available, took those exams as well. Currently she holds Advanced certifications in QuickBooks Desktop and QuickBooks Online and holds Enterprise and Point of Sale certifications. In 2006, MB changed the focus of her practice to helping both individuals and businesses manage their accounting, payroll, invoicing and customer contacts through the use of QuickBooks software. In addition, MB has been a QuickBooks Seminar Instructor since 1999 both for Intuit and a national training company, having trained more than 20,000 QuickBooks users and accountants nationwide.

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Register online at www.pstapcpe.com

The PSTAP is an approved sponsor by the Pennsylvania State Board of Accountancy—PX000501L

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Using QuickBooks Desktop—May 31, 2018 Exton, Clarion Hotel & Conference Center**